



TOWN OF HUDSON

Library Board of Trustees



194 Derry Road • Hudson, New Hampshire 03051 • Tel: 603-886-6030 • Fax: 603-816-4501

Hudson Library Board of Trustees Approved Regular Meeting Minutes November 15, 2017

Present:

Trustee Robin Rodgers
Trustee Kara Roy
Trustee Barbara Blue
Trustee Steve Middlemiss
Trustee Linda Kipnes
Charles Matthews, Director
David Morin – Selectman’s Liaison

Called To Order:

Trustee Rodgers called the meeting to order at 6:00 p.m. and Trustee Middlemiss led the Pledge of Allegiance.

Public Input: Linda Pilla, Circulation Librarian – Overdrive Advantage allows Hudson residents who are using downloadable books to access titles that are in high demand at a faster rate than normal. For example, John Grisham currently has 186 requests for an ebook in the state of New Hampshire. Our patrons were 159, 163, 169, etc. It is going to take 18 weeks for them to see this book. Overdrive Advantage is set up so that we purchase an extra copy of this electronic book that is then available to our patrons in order of who put the hold on first, eg. 1, 2, 3, etc. instead of 159, 163, 169, etc. Overdrive Advantage allows our Hudson patrons to get these e-books so much faster. The Trustees voted to budget \$1,250 for the first half of the year for Overdrive Advantage, and I’m here to request the Trustees free up the second half of the allotment of \$1,250 in January. If there are funds left over in June of 2018, the funds would be carried over in the library’s Overdrive Advantage account for use in the following year.

Reports to the Board:

Motion by Trustee Roy to accept the Public Minutes of October 18, 2017 as written. Seconded by Trustee Blue. All in favor. Motion passed 5-0.

Motion by Trustee Roy to accept Non-Public Minutes of October 18, 2017 as written. Seconded by Trustee Blue. All in favor. Motion passed 5-0.

Correspondence

Thank you note from the Bahais of Hudson. Their program at the library went very well and they were extremely pleased that we were able to open the library for the event on a Sunday. The event was attended by approximately 20-25 people.

Treasurer's Report

There are only two items of note. Line item 326, Furniture is overdrawn,. In this case, there was a miscommunication and it was inadvertent. There were two overlapping orders that caused this line item to be overdrawn. The loophole in the procedure causing this has been addressed and fixed so it won't happen again.

Second, the Trustees voted last month to move the Zylonis funds to the Trustees of the Trust Funds. We have been in touch with Charles Schwab and are awaiting further instructions from Len Lathrup on how to proceed with the transfer.

Selectman's Liaison Report

Report from Dave Morin – The library's budget was presented very well. There were not many questions and it is now moving onto Budget Committee.

Trustee Rodgers informed Dave Morin about our staff safety training. During the training Officer Mirabelli indicated the schools have a safety plan in place whenever there is a lock down or safety concern. Trustee Rodgers has concerns that the Rodgers Memorial Library is not notified when there is a lock down and would like to have the library notified whenever there are safety concerns since the library is so close to 2 Hudson schools. Mr. Morin will contact the appropriate personnel and have them speak directly with Director Matthews in order to ensure the library is notified and kept in the loop.

Director's Report

See attached.

Trustee Roy asked about Freegal and its use by patrons. Director Matthews indicated that it was not doing as well as he had hoped even though there was an aggressive marketing plan put in place. There are too many other sources of downloadable music available that we are competing with. Trustee Roy also asked if the new computers that were purchased were to replace old computers and were budgeted accordingly. Director Matthews stated they were.

Acceptance of Donations:

Motion by Trustee Kipnes to accept 10 books and 2 DVDs. Seconded by Trustee Roy. All in favor. Motion passed 5-0.

Report From Friends:

The Friends will be helping to support the Pictures with Santa event that is taking place on December 2 from 9:30-11:30 a.m. They will also be putting up holiday decorations at the library. The Friends are participating in the Junior Women's craft fair on December 2, 2017.

Strategic Plan – Trustee Blue reported the first Strategic Plan meeting has taken place. John Knowles will be assuming the responsibility of Chairperson for this committee. The next meeting is scheduled for November 28 at 3:00 p.m. at the Hills Library which is more centrally located.

Old Business:

Community Room Sound System – It has been determined the problem with the sound system is a blown amplifier. The cost to fix the sound system is \$209. A 50% deposit in the amount of \$105 has been received by TS Event Productions LLC. The amplifier has been placed on order and will be installed when received.

Part-Time Vacation Policy – Director Matthews proposes the following changes to the existing Part-Time Vacation Policy:

A part-time employee, with the exception of Library Pages, who regularly works an average of 20 hours or more per week, is eligible to receive paid vacation leave according to the following schedule after one year of service at one week prorated accordingly and accrued monthly.

Vacation leave is awarded on the fourth week of the month. For changes from one annual leave accrual rate to another, the new accrual rate will take effect on the anniversary of their hire date.

Accrual Table for Part-Time Employees

<i>Years of Continuous Service</i>	<i>Regular hours/week</i>	<i>Max accrual hours/month</i>	<i>Max annual accrual in hours</i>	<i>Max accumulation hours annual accrual +1 week</i>
<i>Beginning with year 2</i>	<i>20-24</i>	<i>1.67</i>	<i>20</i>	<i>40</i>
	<i>24-28</i>	<i>2</i>	<i>24</i>	<i>48</i>
	<i>Over 28</i>	<i>2.34</i>	<i>28</i>	<i>56</i>
<i>Beginning with year 11</i>	<i>20-24</i>	<i>3.34</i>	<i>40</i>	<i>60</i>
	<i>24-28</i>	<i>4</i>	<i>48</i>	<i>72</i>
	<i>Over 28</i>	<i>4.68</i>	<i>56</i>	<i>84</i>

This proposal will add approximately \$1,000 per year to our existing salary budget. There are four employees who are coming up on one year.

Motion by Trustee Blue to accept the proposed Part Time Vacation Policy as presented by Director Matthews. Seconded by Trustee Kipnes. All in favor. Motion passed 5-0.

Financial Practices Policy

Motion by Trustee Roy to accept the updated Financial Practices Policy. Seconded by Trustee Blue. All in favor. Motion passed 5-0.

Step Program – Currently there are no updates from Trustee Kipnes. She will wait until a decision is made regarding Warrant Article relating to salary increases before proceeding.

Letters to the Editor Supporting Warrant Articles – Each Trustee on the Board will draft their own letter to the Hudson Litchfield News explaining the importance of these Warrant Articles. These letters will be forward to Terri who will then release them to the Editor in an appropriate fashion in order to get the most out of our letters right up to the vote.

IT Wall – Trustee Rodgers has suggested we contact North Branch Construction and see if they can come up with any ideas for office space to alleviate the stress Vicky is under due to constant interruptions during her work day. The partitions are not working. Per Trustee Roy, there is money in the building fund for this renovation. Trustee Rodgers would like to have a professional give us a quick overview of our options and go from there. In order to be more cost effective, Trustee Roy has suggested that we have them do a full overview of the library and see where extra space is available so we can address all issues at once.

Motion by Trustee Kipnes to contact North Branch Construction and North Point Construction and have them do an overview of the library to see where we can find some extra space. Seconded by Trustee Blue. All in favor. Motion passed 5-0.

New Business

Overdrive Advantage

Motion by Trustee Middlemiss to release the second half (\$1,250) of the Overdrive Advantage funds. Seconded by Trustee Kipnes. All in favor. Motion passed 5-0.

December Meeting – The December meeting will be held on December 20, 2017 at 6:00 p.m.

Quarterly Staff Meeting – Trustee Rodgers and Trustee Roy attended the last quarterly staff meeting at the library. Attending these meeting gives the Department Heads the opportunity to speak directly to the Trustees in a meeting setting and gives them an opportunity to discuss any concerns or questions. Trustee Rodgers would like to suggest that we have one or two Trustees attend these quarterly meetings on a rotating basis. Trustee Blue will attend the meeting scheduled for November 16 at 1:30 p.m.

Holiday Staff Luncheon – The Trustees have scheduled the Holiday Staff Luncheon for Thursday, December 21, 2017 from 12:00 – 1:30 p.m. and the Department Heads meeting will follow. Director Matthews and Terri will handle the arrangements.

Budget Committee Meeting – Reminder to attend the Budget Committee Meeting scheduled for November 29, 2017 at 7:00 p.m.

Dave Morin will be further looking into emergency evacuation procedures to ensure everyone in the town is aware of the Emergency Preparedness Program and the library is notified should there be a need.

Trustee Comments:

Trustee Kipnes – No comment

Trustee Blue – No comment

Trustee Middlemiss would like to extend a Happy Thanksgiving to everyone.

Trustee Roy – Please come visit us at the library. Please support our Warrant Articles and have a Happy Thanksgiving.

Director Matthews would like to mention that we have a DCU concert in December. It is jazz holiday music on Saturday, December 9, 2017 at 2:00 p.m. at the library. Please join us.

Non-Public Session:

Trustee Roy moved to enter into Non-Public Session under RSA91-A:3 II. (a)(d). Seconded by Trustee Middlemiss.

Chair called for a roll call vote

Trustee Roy – Yes
Trustee Rodgers – Yes
Trustee Middlemiss – Yes
Trustee Blue - Yes
Trustee Kipnes – Yes

Enter Non-Public Session at 7:06 p.m.

Exit Non-Public Session at 7:41 p.m.

Enter Public Session at 7:41 p.m.

The Library Board of Trustees have voted to seal the Non Public Minutes for November 15, 2017.

Chair called for a roll call vote

Trustee Roy – Yes
Trustee Rodgers – Yes
Trustee Middlemiss – Yes
Trustee Blue - Yes
Trustee Kipnes – Yes

Next Meeting:

Our next regularly scheduled meeting is December 20, 2017 at 6:00 p.m.

Adjourn:

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Terri Cicia
Administrative Assistant

**Rodgers Memorial Library
Director's Report
Activity for October, 2017
November 15, 2017**

Personnel

James Taber joins us on October 9th as Teen Services and Reference Librarian, replacing Vicky Sandin. Vicky Sandin will serve as Acting Director while Charlie Matthews is on vacation from Friday Nov 17 through Monday Nov 20.

Adult Services – Amy Friedman

Special Programs

DCU Free Concert Series: *New England Voices in Harmony, A Cappella Chorus*: Through a generous grant from Digital Credit Union, the library hosts a monthly free concert series throughout 2017 and 2018. On Saturday, October 14, *New England Voices in Harmony*, an award winning local barbershop harmony a cappella chorus, performed popular tunes in barbershop style. There were thirty five people in the audience.

Unlaunched Voices: An Afternoon with Walt Whitman: Actor Steven Collins portrayed Whitman on the eve of his 70th birthday, reminiscing about his younger days when he was writing *Leaves of Grass*. This program was sponsored by The Friends of the Library and NH Humanities and only twenty people attended, despite all of our usual publicity perhaps due to the beautiful fall weather.

3D Printing for Adults: On October 30, adults participated in a hands-on workshop using our 3D printer to design and build a bookmark or nametag and learn how to design their own 3D creations. Twelve people signed up but there were several last minute cancellations and no-shows due to power outages and storm damage throughout town, so only 5 people managed to attend.

Baha'i Informational Session: We opened the library on Sunday, October 22 for an informational session and refreshments hosted by the Hudson Baha'i Community. The Baha'is expressed their appreciation to us for making this event possible. No firm attendance numbers are available.

Regularly Scheduled Adult Programs

Art Exhibit: Photographer Nancy Daniels exhibited this month in the Community Room and thirty-five people attended her Saturday, October 7th reception. Our November artist cancelled on short notice so Nancy is continuing her exhibit through November.

Book Discussion Groups

Afternoon: Amy's afternoon group meets the third Tuesday of the month at 1:30pm. This month's book was *Dead Wake: The Last Crossing of the Lusitania* by Erik Larson. Eight people

attended.

Evening: Gina's evening group did not meet this month.

Drop in Stitchers: This weekly Friday morning program continues to draw record breaking attendance. Eighty-five people attended this month with their needlework projects.

Genealogy Club: Reference Library Assistant Roger Schwitalla facilitates the Genealogy Club on the second Friday of each month at 1:30pm. Seven people attended this month and viewed a webinar about using fraternal organization records to trace your family tree. Roger has lined up guest speakers for several upcoming meetings so we anticipate that attendance will improve.

Geopolitics in Today's World: John Penasack, who presents the RISE "Geopolitics and Conflicts" program, facilitates this program on how geography and economics influence politics and relations between nations. Thirty-five people attended this month on Thursdays from 11:30-1:30.

Group Singing: With copies of the songbook *Rise Up Singing* and Linda playing guitar, participants gather at Fairview Healthcare – spending an hour in Laurel Place assisted living and an hour in the memory care unit. The print in the songbooks is too small for many residents so Amy compiled loose-leaf notebooks with lyrics to some of the songs in the book that she and Linda have selected. Thirty two people participated in group sing this month.

Library Film Series (sponsored by the Friends of the Library)

Cinema Celebration: This program takes place second Mondays at 2 & 6:30pm. We showed *The Big Sick* on Tuesday afternoon because of the Columbus Day holiday but no one attended, perhaps because of the new date and time.

Free Family Film: This month's film was *Captain Underpants: The First Epic Movie*. Free Family Films are shown on fourth Saturdays at 1PM. Four people attended this movie.

Life Coaching Event: Master Certified Life Coach Diane MacKinnon, MD discussed "Strategies for Overcoming Obstacles" on the second Tuesday at 7pm. Five people attended.

Monthly Writing Group: Diane MacKinnon is facilitating this new monthly group. Three people attended the first meeting Friday, October 13 from 9:30am-12:30pm held in a Study Room.

Publicity/Outreach:

Amy sends out weekly programming information updates to local newspapers with information on programs happening within the next few weeks. All programs are publicized on HCTV and Amy tapes a segment on upcoming events. Programs are listed in our email newsletter, on our website, and on bulletin boards. We post big events like concerts and NH Humanities programs on various online calendars like NHtoDo and have a Facebook page with over 900 "likes".

Charlie has a monthly men's discussion group at the Senior Center and Kristen reads weekly to residents of Fairview Healthcare. Charlie or another staff member participates monthly in WSMN Radio's "Books and Crooks" program where the host speaks to a librarian and police officer from Hudson and on alternate weeks, other area towns. We now have a sign with large, changeable letters out along Derry Road advertising upcoming library events.

Displays:

Our multi-tier book display in the lobby displays our newest books. Another display this month highlighted our new cookbook club which starts November 7 with the cookbook chosen for the first session, a poster about the program, some baking tools, mixing bowls and spatulas, a few cake pans from our collection, and some other baking books. Other displays featured Investigative Journalism, Fall Comfort Foods, Fall Foliage Trips, Halloween books and our ongoing Staff Picks display.

Reference/Teen Services – James Taber

Regularly Scheduled Programs

Teen Takeover at Your Library (TT@YL): Numbers appear to be declining compared to the end of the previous school year and the teens themselves have made this observation as well. We hope additional outreach to the schools will encourage more attendance, particularly with incoming freshmen who might not even be aware of the program. The teens have mentioned that TT@YL conflicts with certain after-school programs, such as Improv Club. TT@YL was not held October 11, the week of the PSATs when the teens did not have a regular schedule.

Wednesdays, October 7, 18, 25 – Attendance: **23**

Button Mashers: Button Mashers numbers appear to be steady. James finds that a number of teens leave towards the beginning of the program to go outside to play *Pokémon Go* and return after the halfway point. Fortunately RML is a Pokéstop in the game. James asked if it would be more convenient to have the club on Tuesday, but the consensus seems to be that Thursday is the better afternoon. Thursdays, October 5, 12, 19, 26 – Attendance: **26**

Mother-Daughter Book Club: Vicky will continue to facilitate the Mother-Daughter Book Club. The interest is still there, and she anticipates the club will continue meeting throughout this school year. Wednesday, October 25 – Attendance: **4**

Program Planning

Our short-term goal for teen services is to offer a variety of additional programming beginning January 2018. Some of James's ideas include a fanfiction club, a tabletop gaming club and/or D&D club, and a regular crafts night. He plans to establish a teen advisory group, which would take the form of a monthly one-hour meeting during which teens can make their voices heard. We'll discuss library programs, services, and materials, including what the library doesn't have that the teens would like to see. James can sign off on an hour of community service for

participants if needed.

Community Outreach

James is getting settled into his role and looking into how to reach out to the teen community. He intends to increase our presence and collaboration in the schools, beginning with reaching out to the school librarians at Alvirne and Hudson Memorial School and arranging tours and meetings at the schools in November. He anticipates regular trips to both schools and frequent contact with their departments. He's also working with the Children's Room to look into attracting middle school students to the library during the school year. Possibilities include additional programming specific for that age range, such as running an all-ages Hour of Code program and doing more to advertise the Friday afternoon Relaxation Station.

Teen Report: Social Media

The plan for the teen services social media is to check it frequently and respond as needed. This is easily done on Twitter, and James will research how to best utilize our Tumblr and Instagram accounts. He is updating the blog at least once a week, including a post regarding new arrivals in the teen section and will promote library programs at every opportunity.

Reference Report

October Reference Statistics:

Programs/Room Usage	Number	Attendees
Adult	32	405
Teen	10	58
Community Room Usage	52	595
Study Room Usage	79	165
Tests proctored	0	
Genealogy Requests	2	
Internet Usage (Guest Passes: 259)	710	
WiFi Users	716	
Total Internet/WiFi Users	1,426	

Room Booking Statistics:

- Unable to book (Whenever a patron requests meeting space but is unable to book the space): 3
- Booked, but not at first choice of date/time (Whenever a patron successfully books meeting space, but not at the original time requested because the time requested is already booked): 2
- Bumped from room (Whenever a patron or group of patrons is bumped from a room, typically due to elapsed time and other waiting patrons): 0

Circulation Department – Linda Pilla

The library was open 272 hours and closed 12 hours for Staff Training/Columbus Day in October. Overall circulation for October was **level** with September 2017 and **down 9%** from October 2016. We issued 95 new patron cards and currently have no patrons utilizing our Books by Mail program. A total of 57 outgoing fax transactions were sent according to the log of transmissions from the Ricoh printer and we had 3 incoming faxes and Notarized 23 documents.

The Circulation and Tech Services staff are still hard at work deleting patron accounts that have no outstanding/damaged materials. The strong storm that hit New England on Monday, October 30th caused significant power outages in Hudson. The library fielded upwards of 50 phone calls from people were looking for a place to charge their cell phones, check emails and generally have a place to go that had power. This trend continued over Tuesday and Wednesday.

We used the 3-D Printer this month for staff and patron projects, including numerous print jobs for a patron who is designing a game. He is very excited to find how affordable and accessible we are and how quick the turn-around is on his print jobs.

Downloadable eBooks, eAudiobooks, Freegal: Patrons checked out 558 eBooks and 587 eAudiobooks. Freegal had 218 downloads from 43 different users.

Visitor count: We had 7727 visitors in October, **up 9%** from September 2017 and **up 4%** from October 2016. Our highest count was 449 on Monday, October 2nd, and our lowest was 218 on Saturday, October 28th. Our count for the Baha'i program on Sunday, October 22nd was 52.

October Statistics:

Interlibrary Loans	Total
Hudson Patron Requests Submitted	235
Hudson Patron Requests Filled	153
Other Libraries Requests Submitted	217
Other Libraries Requests Filled	179

Children's Room – Betsey Martel

Activity	Programs	Attendance
Books & Babies	3	36
Sensory Playtime	2	16
Toddler Time	2	40
Tinkering Tots	2	19
Story Time	4	95
LEGO Engineering Club	2	17

Messy Manda	2	44
Family STEM Night	4	65
Homeschool Math through Art	2	16
Super Saturdays	2	51
Tiny Tots Halloween Parade	1	45
Little Goblins Trick-or-Treat	1	66
Total	27	510
Outreach	4	102

Programs:

Our regular programs serve children from birth to age 12. Homeschool Math through Art has been popular although numbers have dropped a bit. Monday night’s STEM program has changed to Family STEM Night which encourages parents to participate with the kids. We also tried a tween program called Relaxation Station, but no one signed up.

We had two Halloween programs which we decided to have on Halloween day rather than the Friday before. The Tiny Tots Halloween Parade drew about 45 participants who paraded around the library. In the afternoon 66 people attended our Little Goblins Trick or Treat and Luis Mata took photographs and printed them on the spot for kids.

Projects:

We scheduled a book reading, signing, & weather chat with WMUR’s Josh Judge after several people shared about his book tour on Betsey’s Facebook page. Josh has written a children’s book called “Be Nice to the Weather Guy” and he is scheduled to come November 6.

We started a major overhaul of the basement children’s area. We came in on a Sunday and started to work through the stuff downstairs. We completed about half of the project, and at this point hope to find a day that we can finish before the end of the year.

Conferences/Meetings:

CHILIS was held in West Lebanon October 19th, Amanda and I attended; the topic was early literacy. Erin and Amanda went to the Keene Children’s Literature Festival, and that was the last festival.

Outreach:

Betsey contacted the principal at Hills Garrison with an offer to entertain kids during parent-teacher conferences. The school thought that was a great idea and we will be taking books and activities to the cafeteria where parents can drop their kids while they go to conferences. Tanya’s efforts to coordinate with the schools is beginning to pay off. During one week in October all the second grade kids from Hills Garrison walked over to the library for an enrichment project on Native Americans. They read a few books and carved dugout canoes from Ivory Soap. The second grades will be coming once a month and we are very happy!

Volunteers:

Christopher and Crystal continue to volunteer. Elizabeth is coming on Monday evenings to volunteer and Nidhi occasionally volunteers on Friday afternoons.

Technical Services – Ann Carle

Ann is currently training Chris and Marguerite on how to gather and compile statistics and also teaching and testing the both about the finer points of understanding a MARC record.

Marguerite taught Chris how to run Evergreen report and helped Bob to examine a lights control file located on his workstation. Ann completed performance evaluations for Chris and Marguerite-submitted to Charlie and the Tech Services staff dressed up in costumes for the Little Goblins morning parade & afternoon trick or treat.

Evergreen Patron Project: Ann is still working with Circulation on the patron deletions in the Evergreen database.

Archives: Jean Whitman of Redding, Connecticut donated 9 posters of “An Alphabetical List of all the Legal Voters in the Town of Hudson” from the 19th century (1874-1895).

Better World Books: Better World Books accepted 89 books.

Volunteers: Kudos to Sue, Seth and Carol, our volunteers, for continuing to process materials.

Information Technology – Vicky Sandin

Routine Maintenance: During the month of October, IT responded to 42 staff and patron requests for immediate assistance, with issues ranging from Patron Wifi connectivity to hooking up the Community Room for sound. Thirteen additions and changes were made to the website.

Server Issue: We had been having trouble creating a mailbox for James (our new teen librarian) which Marguerite, Kate, and Vicky were all having trouble accessing. We spent at least 6 hours, working both together and apart, trying to diagnose the problem. Brian moved James’ email box from one server (Sparta) to another (Delphi), and mailbox then allowed access without any problem. Brian is attempting to diagnose the issue and rebuild the server.

Community Room Audio: TS Events (TSE) was able to provide us with a temporary workaround to the sound issue so we could play a movie/show YouTube videos using sound through the computer in the media closet while they attempted to diagnose the root of the problem. TSE provided us with a diagnosis: a failing/failed amplifier located near the projector system in the ceiling which they will replace for \$209.99. They will be coming in November to install the amplifier.

Patron Computers: We purchased six new Dell computers to replace the older Patron computers. These will be installed with Windows X within the next few weeks, and the old computers will replace the computers in Bob’s office, Children’s Circulation, Community Room media closet, next to the card catalog in the basement, among others.

New Access Point: Brian created a new wireless access point just for staff, mainly to work with the Raspberry Pi computer that drives the 3D Printer in the Children’s Room which we will reconfigure before Thanksgiving.

Reference/Technology Alcove: Two “cubby” walls were installed to house the IT department in the Reference Alcove. Unfortunately, since the space is not completely separate from the

Reference Department, patrons have been peeking over the cubby walls and asking for help when there has been no one at the Reference Desk, which is very disruptive. Vicky does not feel comfortable telling patrons that she's not in a position to help them, since most of them recognize her as a presence at the Reference Desk. Vicky finds it can be very difficult to do research with constant interruptions.

Building Maintenance – Bob Gagnon

Dube Landscaping winterized our irrigation system as scheduled.

Other

We conducted our semi-annual Reference/Telephone Statistics gathering the week of October 23-28. These are averaged with statistics we gather in Spring to submit an estimate of our reference activity to the town, the State Library, and the national Public Library Data Survey.

Meetings and Staff Development

Oct 5: Department Heads Meeting; “Books & Crooks” WSMN Nashua (Amy)

Oct 9: Staff Training Day, Hills Memorial Library (Staff)

Oct 10: NHLA READS Fall Conference, Concord (Linda)

Oct 11: New Hampshire Archives Workshop in Keene, NH (Ann)

Oct 16: IT meeting (Charlie, Ann, Vicky, Brian)

Oct 19: NHLS CHILIS Fall Conference, West Lebanon (Betsey, Amanda)

Oct 24: The Sum of All Parts: Designing Libraries with Intent, Webinar (Charlie, Linda)

Oct 27: NHLA Urban Libraries Consortium Meeting, Merrimack (Charlie)

Oct 28: Keene Children’s Literature Festival (Erin, Amanda)

Upcoming Events

Nov 17,20: Charlie on vacation

Nov 21: Friends of the Library Meeting, 7:00pm

Nov 22: Library closes at 5:00pm

Nov 23-24: Library closed for Thanksgiving holidays

Nov 29: Budget Committee Budget Review

Dec 2: Pictures with Santa, 9:30am; Gingerbread Houses due

Dec 9: DCU Concert Series: Jazz First Holiday Concert, 2:00pm

Dec 16: Holiday Sing Along, 2:00pm

Respectfully submitted,

Charlie Matthews, Library Director